

GUIDELINES FOR PROPOSALS FOR INDEPENDENT STUDY IN ETS

Independent Study courses should involve reading and writing expectations equivalent to regular upper division courses in ETS. An Independent Study proposal should include the following:

1. A list of course readings. The reading load should be equivalent to an upper division course in ETS. If the independent study is being proposed as a corollary to or outgrowth of a course a student has already taken, the reading list must be demonstrably different from the readings required for that course.
2. A schedule for completing the course readings.
3. A schedule for contact with the faculty member advising the independent study. This may include electronic contact. The Undergraduate Committee generally recommends 30 minutes per week of face-to-face meetings for each credit (e.g. 90 minutes per week for a 3 credit independent study). Meetings should be held in the faculty member's office or another appropriate public and professional space on campus.
4. A list of required writing assignments. The independent study must involve the production of at least 20 pages of critical writing which will be graded and commented upon by the faculty advisor. Requirements and page lengths for creative writing proposals will be reviewed on a case by case basis.
5. A detailed schedule and plan for submitting the writing assignments.

These guidelines apply to proposal for 3 credit Independent Study courses. Expectations for proposals for 1 or 2 credit Independent Courses will be scaled accordingly.